

## Partnership Program Grant Application 2018

The Partnership Program grant exists to help Foodshare's partner programs and Hunger Action Teams increase access to healthy food and develop innovative solutions to food insecurity in Greater Hartford, particularly among children. A proposed project should represent a new initiative for the organization or significant improvement to existing programs/projects that will help address the problem of hunger.

Examples of projects that may qualify include: increasing participation in summer or school meals, addressing childhood obesity for food insecure kids, new strategies to promote healthy food, equipment (such as refrigerator or shelves) to provide "nudges" for healthy food.

### **Eligibility:**

Applicants (or fiduciary) must be a 501(c) 3 nonprofit organization in good standing with Foodshare. While any nonprofit organization can apply, proposals submitted through a Hunger Action Team will be given preference. Proposals that increase access to healthy food for children will also be given preference.

Foodshare anticipates granting up to \$50,000 in 2018 through Partnership Program grants.

Up to \$5,000 may be awarded to single purpose projects where Partnership funding is the only funding source. \$5,001 up to \$10,000 may be awarded to collaborative projects involving multiple organizations and must have multiple funding sources.

If your proposal includes new equipment, you will need to provide two quotes along with the application to ensure you have compared prices and are satisfied the equipment will meet your needs. If you are applying for more than one type of equipment, please provide two quotes for each type of equipment. All proposals will be reviewed by Foodshare staff and applicants will be notified of a decision within 30 days.

**Application deadlines:** April 15, 2018 and October 15, 2018.

The entire application packet should be no longer than 5 pages. It should include a completed cover sheet (see below) and your responses to the five (5) questions shown in the "Project Information" section. Please submit the completed application (via email, fax or mail) no later than the deadlines above using the contact information below.

Sincerely,

*Sarah M Santora*

Sarah Santora

[ssantora@Foodshare.org](mailto:ssantora@Foodshare.org)

Community Involvement Manager

Phone: (860) 856-4355; Fax: (860) 286-7860

## PARTNERSHIP PROGRAM CONTACT INFORMATION

PROJECT TITLE

### PROJECT MANAGER INFORMATION:

ORGANIZATION NAME

PROJECT MANAGER CONTACT PERSON

PROJECT MANAGER TITLE

PROJECT MANAGER EMAIL

PROJECT MANAGER PHONE

PROJECT MANAGER MAILING ADDRESS

CITY

STATE

ZIP

ASSOCIATED WITH WHICH HUNGER ACTION TEAM

PROJECT DESCRIPTION (UP TO 5 WORDS)

### FIDUCIARY INFORMATION:

FIDUCIARY ORGANIZATION NAME (AWARD CHECK MADE PAYABLE TO)

FIDUCIARY CONTACT PERSON

FIDUCIARY TITLE

FIDUCIARY EMAIL

FIDUCIARY PHONE

MAILING ADDRESS WHERE AWARD CHECK TO BE SENT

CITY

STATE

ZIP

FEDERAL TAX ID OF ORGANIZATION OR FIDUCIARY

## PARTNERSHIP PROGRAM PROJECT INFORMATION

### AMOUNT REQUESTED:

\$

Please address the questions below. You may attach supporting documentation and links, in an appendix, if needed. The total application packet, including cover sheet, should be no longer than 5 pages.

1. Please describe the project you wish to undertake with Foodshare through the Partnership Program.
2. What are your goals for the project? What challenges do you anticipate?
3. What do you expect the project to cost? Please list all expenses and all funding sources. What is your organization's current total annual expenses, (e.g., \$335,000 – Total Expenses budgeted for 2018)?
4. How will you measure success? What will Foodshare's partner programs and Hunger Action Team network learn from this project?
5. How will you continue this project once the Partnership Program funding has ended?

## PARTNERSHIP PROGRAM ONGOING COMMUNICATION & REPORTS

A critical component of a successful project involves ongoing communication and support between Foodshare, the project's partner(s) and the applicable Hunger Action Team. Details about the required mid-term and final reports will be provided by Foodshare at time of award.