

FOODSHARE

Addendum

1 January 2018-31 December 2018

Foodshare and _____

Agency Name

have reached a basic agreement. This addendum to the basic agreement is to further protect both parties.

In programs where clients are required to pay a fee, a sliding scale must be used and outlined in documentation provided to Foodshare. In addition, the following agreement must be signed by the agency working on the clients' behalf.

It is agreed that:

- Each client will not be required to pay for any and all foods donated through Foodshare.
- Each client may voluntarily contribute money for any and all foods donated through Foodshare by contributing toward the cost of the overall budget.
- Any savings incurred from utilizing donated food through Foodshare will be passed on to the client by:
 1. reducing the client fee; and/or
 2. eliminating the client fee.

Once the fee has been reduced or eliminated, the savings may be passed on to the sponsoring fiscal agent.

Foodshare reserves the right to request that the agency provide documentation of compliance with this agreement.

Failure to produce proper documentation or failure to meet this agreement will result in suspension of participation privileges in Foodshare.

I have read, understood, and agree to accept the conditions outlined in this addendum:

Signature of Agency Executive Director or Head Clergy

Date

Print name